

User Requirement Specification

(Ref.VAL-005)

Project Name		Project Number	
Equipment		Serial Number	
Manufacturer		Model Number	
Process Line/Location		Protocol number	

Index of Specifications Required For This Project

Specifications	Included Yes/No
Mechanical Demand Specification	
Electrical Demand Specification	
Instrumentation Demand Specification	
Operator's Control Panel Specification	
Technical Documentation Specification	
Environmental, Health and Safety Requirements	
Drawing Requirements	

Functional Demands

1. Scope of works

Detail what will be required, extent of work, boundaries and borders

2. Functional Requirements

Detail the functionality required of the equipment / process. Include capacities and product size, shape, processing details.

3. Factory Acceptance Testing (FAT)

This section to be deleted If not required

A plan for factory acceptance testing should be established in consultation with the supplier at the time of order placement. Results of testing should be reported.

Reports from FAT should be attached to the Validation File.

Attachment included in the validation file

Verified _____ **Date** _____