

Standard Operating Procedure

Title: Shelf Life of Product

Department	Quality Management	Document no	QMS-040
Prepared by:		Date:	Supersedes:
Checked by:		Date:	Date Issued:
Approved by:		Date:	Review Date:

Document Owner

Quality Assurance Manager

Affected Parties

All Sydco Colleagues

Purpose

This SOP provides directions on how to obtain the most current shelf-life and storage conditions from the Certificate of Analysis and Registration Specification.

Scope

The shelf-life SOP covers determining the expiry date of Tablet products manufactured in Sydco for local market.

Definition

Shelf-life	The shelf-life is used to calculate the Expiry Date for products manufactured/packed at Sydco. Shelf Life means the number of months or years for which the product will meet label claim, plus a safety margin when packed and stored as specified.
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Related Documents

TEM-005	Raw Material Specification and Test Report Template
TEM-150	Packaging Material Specification and Test Report
MAN-080	Example-Manufacturing Instruction for Tablet Packing

EHS Statement

There are no EHS implications as this is a document procedure.

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1. Shelf Life

Table of Shelf-Life (Years and Days)

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6. Summary of Changes

Version #	Revision History
QMS-040	New